

Format of application for applying for post in any Institution of the S.D.P. Sabha Regd., Ludhiana.

(Please fill this form in your own handwriting)

Affix
Photograph

- 1) Name of the Institution Calling the application: _____
- 2) Application for the Post of _____
- 3) Name of the Candidate: (Block Letters) _____ 4) Sex _____
- 5) Father's Name: (Block Letters) _____ 5(a) Occupation: _____
- 6) Husband's Name: (Block Letters) _____ 6(a) Occupation: _____
- 7) Married/Unmarried (If married give number of children) _____
- 8) Complete Address: (Permanent) _____
- 8)(a) Address of correspondence _____
- 9) Religion: _____ 10) Nationality: _____ 11) Phone No.: _____
- 12) Caste _____
- (In case of S.C/B.C. candidate enclose Certificate)
- 13) Age and place of birth: _____ 14) Date of Birth: _____

(as recorded in Matric/Higher Secondary Certificate)

14) Academic Qualification:

Name of Examination	University /Board	School/ College	Subjects Taken	Year of Passing	Marks (%)	Division
a) Matriculation						
b) Pre - Uni / Sr. Sec. Part - I & II						
c) B.A./B.Sc. Part-I						
d) B.A./B.Sc. Part-II						
e) B.A./B.Sc. Part-III						
f) B.A. (Hons.)						
g) M.A./M.Sc. Part-I						
h) M.A./M.Sc. Part-II						
i) M.Phil/Ph.D						
j) U.G.C.						
k) B.Ed/ETT						
l) M.Ed.						

(Enclose Attested Copies)

Any other distinction in the academic field _____

15) Experience

- a) Give complete details of your experience in the following form
- b) Duration of teaching service
- c) Name of Institution
- d) Classes taught (Write here the period of teaching)
- e) Results of classes taught
- f) Pay received per month
- g) Reason for leaving previous job
- h) Any significant achievement/appreciation or punishment
(Enclosed the Certificate of Previous Employer)

16) If appointment already approved, quote _____
University Letter No. and the name
of the college where approved

17) Has no objection Certificate from
the previous Employer been obtained? _____

18) Have you ever applied earlier for any post in our Institution.?
If so, please give details

19) Do you know personally any Official/Staff member/Committee member?
If so, please give details

20) Have you approached any person in connection with this job?
If so, please give details

21) Co-curricular Activities (Attach Certificates):

22) Extension Activities: NSS, NCC, Youth Activities, Trips & Tours
Give details & attach Certificate, if any _____

23) Any other special distinctions/activities or other Information _____

24) Aim in life _____

Note: a) covering letter of application should be written by the candidate himself/herself
b) Application should be submitted in triplicate

Place: _____

Dated: _____

Signature of applicant

For Office Use

Sr. No. _____

Dated: _____

Application Form & Certificate/Documents

Checked & verified & found Eligible/Ineligible

Signature of Clerk Head of the Deptt.

Principal

President